ST. CLAIR COUNTY INTERGOVERNMENTAL GRANTS DEPARTMENT

COMMUNITY DEVELOPMENT GROUP

MINORITY BUSINESS ENTERPRISE (MBE) PARTICIPATION CONTRACTOR'S AGREEMENT

In compliance with the minority participation requirements of the Department of Housing and Urban Development (HUD) Programs, the St. Clair County Intergovernmental Grants Department (IGD), Community Development Group has adopted a policy that all contractors and subcontractors wishing to do business under this grant program shall adhere and abide by the minority business participation goal of fifteen percent (15%). The fifteen percent (15%) goal applies to those grant funds awarded to a specific CDBG project and are to be expended with a Minority Business Enterprise (MBE) in the form of services, supplies, contracts, or subcontracts.

HUD defines a Minority Business Enterprise (48 FR, 24 CDF, Part 2452 (2) (Sec. 2452.266-70)), as prescribed in Sec. 2426.222-7003, "as a business which is at least 51 percent (51%) owned by one or more minority group members or, in the case of a publicly owned business, at least 51 percent (51%) of its voting stock is owned by one or more minority group members, and whose management and daily operations are controlled by one or more such individuals. For the purpose of this definition, minority group members are: Black American, Hispanic Americans, Native Americans, Asian Americans, and Asian Indian Americans".

A woman-owned business, not defined as a Minority Business Enterprise, may not be considered within this definition.

Contractors awarded projects involving HUD funding must know the MBE firm(s) that will be utilized on the project when submitting their bid proposal. Contractors can contact St. Clair County IGD for a listing of recognized MBE firms. Should the Contractor be unable to locate a MBE firm, the Contractor agrees to contact St. Clair County IGD for assistance before requesting a waiver of MBE participation. Contractors should note that waivers are uncommon and will NOT be considered without approved documentation identifying that the Contractor has exhausted all efforts in locating a MBE firm.

Each MBE wishing to participate in SAVE Rehabilitation Program must complete a Minority Business Enterprise Contractor Certification Application or be previously Certified as a MBE with IGD before a binding contract to provide services or supplies is executed.

The undersigned acknowledges that:

(a) I have read and understood the requirements of the St. Clair County Intergovernmental Grants Department Community Development Division Minority Business Enterprise participation goal.

(b) I will, to my best efforts, seek to meet the fifteen percent (15%) MBE goal.

(c) Should I be unable to comply with the MBE participation goal after aggressive efforts, I will, at the first knowledge, appeal in writing to my IGD Contract Specialist in turn to be submitted to the Community Development Division Manager for determination and resolution.

_____ _____

Contractor/Subcontractor – Firm's Name Date

_____ _____

Print Name and Title Signature